



## Check Request

Date: \_\_\_\_\_

Requested by: \_\_\_\_\_ Phone: \_\_\_\_\_

Payable to: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Account	Quantity	Item & Description	Unit Price	Amount

Total Cost: \$ \_\_\_\_\_

Required when: \_\_\_\_\_ Mail check:  Yes  No

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Check No.	Issued by	Date	Account No.

Tucker First United Methodist Church  
 5095 LaVista Road / Tucker, GA 30084-3502  
 Telephone: 770-938-3030 / Fax: 770-939-4504